

# Annual/Final Accounts Form

Danida Fellowship Ce



**ANNUAL:**

**FINAL:**

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## Appendix 5

The accounts cover the period from: 01/10/2012 to: 31/12/2016

<b>Project Coordinator:</b>	Phan Van Tan
<b>Responsible Institution:</b>	Ban Quan Ly Du an 11.P04.VIE
<b>Project Title:</b>	Climate Change-Induced Water Disaster and Participatory Information System for Vulnerability Reduction in North Central Vietnam
<b>Project Period:</b>	2012-2016
<b>DFC File No.:</b>	11.P04.VIE
<b>Size of Grant Awarded (DKK):</b>	4,999,982

Partner (state name)	Partner Accounts										Partners Total DKK
	Roskilde Universitet		Local Currency		DKK		Local Currency		DKK		
	Local Currency	DKK	Local Currency	DKK	Local Currency	DKK	Local Currency	DKK	Local Currency	DKK	
1. Salaries and Emoluments	681,217.04	681,217.04									681,217.04
2. Taximeter/Educational Grants	-	0.00									0.00
3. Expenses for Trips Abroad and Fieldwork	534,360.55	534,360.55									534,360.55
4. Project and Research Materials and Equipment	9,526.15	9,526.15									9,526.15
5. Publication, Dissemination and Communication	23,621.08	23,621.08									23,621.08
Subtotal (headings 1-5)	1,248,724.82	1,248,724.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,248,724.82
6. Administration fees (Denmark)	549,438.92	549,438.92									549,438.92
7. Administration fees (South)											0.00
8. Study stays in Denmark of researchers from partner countries (DFC expenses)											0.00
9. External audit											0.00
10. Interest revenue											0.00
11. Other revenue											0.00
<b>Total Amount (headings 1-11)</b>	<b>1,798,163.74</b>	<b>1,798,163.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,798,163.74</b>

		Accounts			Budget		
		Responsible Institution		Partners	Total	Original budget	Deviation <sup>1)</sup>
		Local Currency	DKK	Total DKK	DKK		
1.	Salaries and Emoluments	1,941,317,380	540,887	681,217.04	1,222,104	1,211,833	-10,271
2.	Taximeter/Educational Grants	186,000,000	53,358	0.00	53,358	49,500	-3,858
3.	Expenses for Trips Abroad and Fieldwork	6,032,500,800	1,658,831	534,360.55	2,193,192	2,156,029	-37,163
4.	Project and Research Materials and Equipment	1,414,816,693	408,690	9,526.15	418,216	545,124	126,908
	Publication, Dissemination and Communication						
5.	Subtotal (headings 1-5)	1,355,369,010	402,511	23,621.08	426,132	372,500	-53,632
	Subtotal (headings 1-5)	10,930,003,883	3,064,278	1,248,724.82	4,313,002	4,334,986	21,984
6.	Administration fees (Denmark)			549,438.92	549,439	557,896	8,457
7.	Administration fees (South)	327,685,361	91,851	0.00	91,851	92,011	160
8.	Study stays in Denmark of researchers from partner countries (DFC expenses)			0.00	0	0	0
9.	External audit	306,875,650	90,000	0.00	90,000	90,000	0
10.	Interest revenue	-73,853,653	-23,459	0.00	-23,459	-23,459	
11.	Other revenue			0.00	0	0	
	<b>Total Amount (headings 1-11)</b>	<b>11,490,711,241</b>	<b>3,222,670</b>	<b>1,798,163.74</b>	<b>5,020,834</b>	<b>5,051,434</b>	<b>30,600</b>

1) The accounts should be commented and deviations from the approved budget explained.

Funds C/F from previous year

0

Disbursements from the Research Unit, DFC:

Amount (DKK):	Date:
1,875,682	2013
1,115,177	2014
882,806	2015
1,201,229	2016

5,074,894

Expenses paid directly by DFC (should be equivalent to item 8 above)

Minus expenses specified in the above accounts

5,020,834

**= Balance/Unexpended funds to be credited to the Research Unit, DFC**

54,060

Date:

Signature:



Phan Van Tan

Project Coordinator

Date:

Signature:



Tran Thanh Huong

Institution's Accounting Officer

### Explanation of deviations from the approved budget

The Explanation of Pilot partner country, please see sheet VN\_Explanation\_2016.

The annual accounts must be externally audited, unless the audit responsibility of the institution rests with the National Audit Office of Denmark. In such case an endorsement statement from the institution (appendix 6) must be enclosed the annual accounts. The final accounts must be externally audited unless the institution is directly audited by the National Audit Office of Denmark.

Notes:

- 1 Mark if the accounts are annual or final
  - 2 The administration fee should be calculated on the basis of the subtotal 1-5.
  - 3 The original approved budget must be included in the appropriate column and deviations commented.
  - 4 Disbursements made by DFC during the accounting period must be disclosed in the account.
  - 5 Funds C/F from previous years must be disclosed in the account
  - 6 The balance at the end of the year must be disclosed.
- For North driven projects only:
- 7 Transfers made to foreign partner institutions must be disclosed in the account and the rate of exchange must be indicated.
  - 8 Regarding the use of the transferred funds, the institution is responsible for approval of the sub-accounts from project partners.
  - 9 Expenses at foreign partner institutions must be the actual defrayed expenses. Thus, transfer of funds cannot be used for determining expenses at partner institutions.